



## TERMS AND CONDITIONS FOR FOOD VENDORS

### AS A VENDOR I AGREE TO THE FOLLOWING:

Clause 1) **VENDOR SPACE:** Festival staff determine location of vendor space. Please set up in your allotted space only and ask for assistance if unsure. Neruda Arts supplies vendors with a 10 x10 foot space within the tented event area, plus one table and two chairs. \*\*We do not supply these items to Food Trucks.

Clause 2) **CLEAN UP:** All vendors agree to clean their retail space, plus a two meter radius around their retail space, and dispose of their garbage at the end of each day. Tables should be folded down at the end of your final day. Ensure you bring buckets for hand washing. Although there is security we caution against leaving valuables overnight - Neruda Arts' is not responsible for lost or stolen items.

Clause 3) **HEALTH FORMS:** Health forms for food vendors must be returned to Neruda Arts by **May 15th, 2017**. If we don't receive your form by **May 15th, 2017** we cannot guarantee you a space. Forms can be downloaded from: [https://www.regionofwaterloo.ca/en/doing-business/resources/Documents/SPECIALEVENT\\_VENDOR\\_APPLICATION.pdf](https://www.regionofwaterloo.ca/en/doing-business/resources/Documents/SPECIALEVENT_VENDOR_APPLICATION.pdf)

Clause 4) **PROPANE GAS AND GRILL:** All propane gas canisters (grill) **MUST** be certified by a gas inspector. If you are using a propane gas tank you must arrive with your own fire extinguisher. All Food trucks must have be ESA or TSSA certified.

Clause 5) **SET UP TIME:** All vendors agree to be on site July 8th and/or July 9th between 6am – 11am.

**If you arrive later than 11:00am we reserve the right to reassign your space. Note:** Park grounds are busy each morning of the Festival so arrive early. Vendor vehicles must move **off the grounds no later than 11am.** By-Law have been know to start ticketing at 11:30am. At the end of each day parking services allow vendor vehicles back on the grounds once all pedestrians have cleared - please be patient. Parking is available at the Manulife Lot at Water St and Charles St as well as at several nearby parking garages.

Clause 6) **INSURANCE:** Food vendors must show proof of insurance or they will be charged \$100.00 for a temporary insurance policy.

Clause 7) **REFUNDS:** Vendors who fail to comply with the **WATERLOO HEALTH DEPARTMENT (OR ANY OF THE ABOVE CLAUSES)** will be asked to close and **WILL NOT RECIVE A REFUND.**

Clause 8) Vendors who do not comply with the above clauses will not be permitted to participate in future Neruda Arts' events.

## **ADDITIONAL**

- Exclusive vending rights are negotiable, and **MUST** be agreed upon by both parties.